In light of recent news of further Coronavirus infections in Asia, Australia and the United States, Boral is issuing the following guidance to our people:

All business travel to China, Indonesia, Italy, South Korea, Iran and Japan is to be deferred immediately until clearance to travel has been issued by Boral.

If you have recently travelled anywhere in China, Indonesia, Italy, South Korea, Iran and Japan or you believe you have been in close contact with a person who has the virus:

- **Remain at home for 14 days** after the date you left any of these countries (do not return to work until 14 days have elapsed)

If you develop symptoms

- Do not come to work
- Seek medical attention, and provide information about your travel history to your medical practitioner
- Limit contact with other people as much as possible until you have received clearance
- Return to work when you have received medical clearance

If the situation with the Coronavirus changes we will provide further updates at that time.

Kind regards,

Linda Coates  
Group HR Director  
Boral Limited

Jane Moss  
Group HSE Director  
Boral Limited